

**SPECIAL MEETING MINUTES OF THE  
PEACE OFFICER STANDARDS  
AND TRAINING BOARD  
(Reserve Officer Subcommittee)**

**BCI MAIN CONFERENCE ROOM  
BISMARCK, NORTH DAKOTA  
APRIL 29, 2021**

**Members Present**

Jesse Jahner  
Jason Ziegler  
Paul Lies

**Members Absent**

**Guests**

**Legal Counsel**

Mike Mahoney

**Administrative Staff**

Duane Stanley  
Monica Sebastian

The meeting was called to order by Jesse Jahner at 10:06 a.m.

**Reserve Certification/Fees/Process**

There was discussion by members, staff and legal counsel regarding the numerous issues that need to be addressed regarding implementing the reserve peace officer license. Below are bullet points from those discussions.

- If the individual is a licensed peace officer, they cannot be issued a reserve officer license as well. Meaning, if licensed, they can work as a reserve under another agencies authority. Due to licensing renewals/entry into systems, an officer can only have one license at a time
- There would be a waiver granted for a reserve license if the individual was currently a licensed peace officer or had worked as a peace officer within three years
- A peace officer coming from out of state that wants to work in a reserve capacity would need to go through the same process to get licensed ie: (two-week reciprocity if granted)
- The reserve officer can work no more than forty hours within a thirty-day period unless there is a state of emergency declared and those hours can only be with one agency
- A different colored card besides the blue card will be issued for the reserve officer license

- If an individual comes from out of state, no waiver will be granted for the reserve license as explained above
- A reserve officer can only be with one agency

There was a break at 11:08 a.m. and the meeting was called back to order at 11:10 a.m.

- The training must be taken and completed before a reserve officer license will be issued
- There will be no limited license for a reserve officer
- The definition of a reserve peace officer means: A volunteer or employee of a criminal justice agency of the State of North Dakota or one of its political subdivisions who has a reserve peace officer license to enforce the law and who does not exceed forty hours in a thirty day period unless a state of emergency exists; the reserve officer can only work for a single agency

The committee went through the Title 109 of the Administrative Rules discussing the tentative changes in language that will be needed.

109-02-01-01.2 - Add application of chapter to reserve peace officer license

109-02-01-03.9 – Add reserve peace officer license language.

109-02-01-03.12 – Add reserve peace officer license training

109-02-01-04.1 - Add reserve peace officer license requirements in this section

109-02-01-05 - Add reserve officer peace officer license language to this section

109-02-01-08 - Add reserve peace officer licensing language to this section

109-02-02-01 - Add reserve peace officer licensing minimum training standards section

109-02-02-02 - Add reserve peace officer licensing requirements

109-02-02-03 – Add information on reserve peace officer licensing language

109-02-02-03 – Add something to look like this to 04

109-02-02-05.1 - Add out of state scenarios that was talked about

109-02-02-06 – Add reserve peace officer licensing exam requirements stating the individual can take the test twice within thirty days and if failed they must wait six months to retake the exam

109-02-02-05.1 – Add reserve peace officer license language

109-02-02-06.1 – Add reserve peace officer test

109-02-02-7.3 – Add reserve peace officer test 109-02-02-02-07 change heading

109-02-02-08 – Add reserve peace officer language

109-02-02-09 – Add reserve peace officer language

109-02-02-10.2 - Add reserve peace officer language

109-02-02-12 - Add reserve peace officer language

109-02-02-11.1a – Add there will be no reserve peace officer exam fee

109-02-02-12 – Add reserve peace officer license

The meeting was adjourned at 12:23 p.m. All in favor, motion carried.