

**SPECIAL MEETING MINUTES OF THE  
PEACE OFFICER STANDARDS  
AND TRAINING BOARD  
(Reserve Officer Subcommittee)**

**LAW ENFORCEMENT TRAINING ACADEMY (LETA)  
BISMARCK, NORTH DAKOTA  
August 5, 2021**

**Members Present**

Jesse Jahner  
Jason Ziegler

**Members Absent**

Paul Lies

**Guests**

Dey Muckle

**Legal Counsel**

Lori Mickelson

It should be noted the guest was present through teams.

**Administrative Staff**

Duane Stanley  
Monica Sebastian

The meeting was called to order by Jesse Jahner at 10:32 a.m.

**Meeting Minutes**

Minutes were reviewed from the July 20, 2021, special meeting.

**Motion**

Jason Ziegler made a motion to accept the minutes from the July 20, 2021, special meeting. Jesse Jahner seconded the motion. All in favor, motion carried.

Board members went over the TPO's for the law enforcement basic training and talked about what TPO's could be taken from the law enforcement basic training that will also be in the reserve license basic training. Members also asked for input Dey Muckle.

TPO's that needed to be put together because they were currently not in the law enforcement basic training were for TRACS training and de-escalation training.

Board members discussed changing some of the titles on the TPO's for the reserve license basic training along with combining some of the trainings and making changes to the length of the courses.

After more discussion regarding specific topics and length of instruction, below is what board members decided. Hours of instruction totaled 74.

- (4hrs) Use of force
- (4hrs) Weapons Proficiency written/practical
- (4hrs) Criminal Law/Juvenile Justice
- (2hrs) Traffic Law
- (6hrs) CPR/AED
- (4hrs) De-escalation training
- (8hrs) Ethics\ Diversity\ Anti-Bias training
- (8hrs) Basic defensive tactics course to include control holds/handcuffing
- (4hrs) Taser certification
- (2hrs) OC certification
- (4hrs) Report Writing
- (2hrs) Courtroom Testimony
- (2hrs) Radio Communications course
- (4hrs) Traffic Stops/Officer Violator Relations
- (4hrs) Room clearing
- (2hrs) Evidence Familiarization
- (4hrs) Basic crime scene preservation
- (4hrs) Basic Search and Seizure/Criminal Arrest Procedures
- (2hrs) TRACS training

Board members discussed creating the test. They decided to make the test one hundred questions pulling questions from each of the TPO's.

There was initial discussion on how to give the test and who is going to proctor the test. This will get discussed at a later meeting again.

Jesse Jahner stated he will work on creating the two TPO's for the TRACS training and the de-escalation training.

Duane Stanley will work with Lt. Haugen on creating the test.

In the previous meeting, the Board decided to add "In good standing" to the administrative rules in several sections.

Duane Stanley handed out Chapter 43-51 – Professional and Occupation Licensing, which already had the terminology stating the definition of "good standing."

After discussion, the Board decided to keep #2 and #3 from 43-51-01. Please see below:

2. "Foreign practitioner" means an individual who currently holds and maintains a license in good standing to engage in an occupation or profession in a state or jurisdiction other than his state and who is not the subject of a pending disciplinary action in any state or jurisdiction.

3. "Good standing" means a foreign practitioner holds a current license that is not issued on a temporary or restricted basis, is not encumbered or on probation, and is not suspended or revoked.

**Motion**

Jason Ziegler made a motion to adjourn. Jesse Jahner seconded the motion. All in favor, motion carried.

The meeting was adjourned at 12:25 p.m.