

**SPECIAL MEETING MINUTES OF THE
PEACE OFFICER STANDARDS
AND TRAINING BOARD**

**BCI MAIN CONFERENCE ROOM
BISMARCK, NORTH DAKOTA
MARCH 31, 2021**

Members Present

Jesse Jahner
Jason Ziegler
John Klug
Dan Haugen
Joe Cianni
Erik Dietrich
Lyn James
Paul Lies
Tom Falk

Members Absent

Guests

Holger Loor
William Poitra
Roberto Cantu
Alisha Ettesvold

Legal Counsel

Lori Mickelson

Administrative Staff

Duane Stanley
Monica Sebastian

Chairman John Klug called the meeting to order at 1:00 p.m. Duane Stanley took the roll. All members were present. It should be noted that Lyn James, Tom Falck and Paul Lies were present through Teams meeting.

General License (Criminal History) – Roberto Cantu (Rolla PD)

The Rolla PD sent in paperwork to request a general license for Roberto Cantu. Mr. Cantu's criminal history background check indicated he had been arrested for possession of marijuana and marijuana paraphernalia October 24, 2018. Due to the criminal history guidelines, this issue needed to be heard in front of the Board. Mr. Cantu along with Chief William Poitra were present and answered questions from the Board regarding this incident and other drug use.

Motion

Dan Haugen made a motion to grant a general license for Roberto Cantu. Jason Ziegler seconded the motion. All in favor, motion carried.

Limited License (Criminal History) – Holger Loor (Dickey County SO)

The Dickey County Sheriff, Chris Estes, contacted Executive Secretary Duane Stanley regarding a new hire by the name of Holger Loor. Mr. Loor's criminal history background check indicated he had been charged with disorderly conduct in March of 2014. Due to the criminal history guidelines, this issue would need to be heard in front of the Board. The POST Board has not received the paperwork but was heard in front of the Board because of the time frame asking for a waiver. Mr. Loor was present and addressed the Board explaining the incident. Mr. Loor also answered questions from Board members.

Motion

Paul Lies made a motion to grant a limited license for Holger Loor. Dan Haugen seconded the motion. All in favor, motion carried.

It should be noted that Jesse Jahner left the room.

Limited License (Criminal History) – Alisha Ettesvold (Cass County SO)

The Cass County Sheriff's Office sent in paperwork to request a limited license for Alisha Ettesvold. Ms. Ettesvold's criminal history background check indicated she was arrested for a DUI in Minnesota on September 6, 2020. Due to the criminal history guidelines, this issued needed to be heard in front of the Board. Ms. Ettesvold was present, provided an overview of the DUI arrest and answered questions from board members. Ms. Ettesvold stated that she plead guilty in court March 30, 2021. When questioned on the requirements of the court and whether or not she was to complete an alcohol evaluation, she was not certain. She stated she was put on probation for one year through the courts. Board members asked her about her work history at Cass County. She reluctantly stated there currently was an internal investigation in the process for showing up late for work.

Motion

Dan Haugen made a motion to table the request for a limited license for Alisha Ettesvold until the internal investigation, and everything required in the court disposition has been completed. Jason Ziegler seconded the motion. All in favor, motion carried.

It should be noted that Jesse Jahner returned to the meeting.

Funding Request

The Minot PD is asking for \$3,800 for a training titled International Police Mountain Bike Association (IPMBA) Police Cyclist School Training. The training date is set for May 16-19, 2021.

Motion

Dan Haugen made a motion to approve funding the International Police Mountain Bike Association (IPMBA) Police Cyclist School Training for \$3,800. Jason Ziegler seconded the motion. All in favor, motion carried.

CI Audit

Executive Secretary brought up to Board members regarding the CI audit that is required by N.D.C.C. § 12-63-04 (3). Board members discussed ways to get information for the audit. The main thought was to reach out to the task forces throughout the State and see which personnel had been trained. There was also discussion on running a statewide report to see who has attended the training along with the current practice of keeping a file on the complaints received.

Reserve Officer Guidelines

Jesse Jahner provided an overview of the reserve license law. There was discussion on the process to develop the guidelines required. A subcommittee comprised of Jesse Jahner, Jason Ziegler and Paul Lies was formed to meet and talk about the processes needed to implement reserve licensing.

POST Account Audit Discussion

Executive Secretary Duane Stanly talked to the Board about the audit that needs to be completed on the POST Board each year. Stanley stated for years the Board would have an "audit" done every two years by a private individual who was a CPA. This auditor has since retired. Mr. Stanley called around to different agencies seeing who would be able to conduct the audit. Stanley informed the Board of how costly an audit is with the price of \$4000 being on the low end. Stanley relayed that he had spoken with Haga Kommer out of Mandan who had indicated they would be willing to assist. There was discussion about concerns of business's initially starting the process but not finishing in a timely manner as well as looking into different auditors to do the job.

Motion

Jason Zeigler made a motion to allow Executive Secretary Stanley to work with Haga Kommer to conduct the audit. Jesse Jahner seconded the motion. All in favor, motion carried.

Meeting adjourned 2:38 p.m.