

**SPECIAL MEETING MINUTES OF THE  
PEACE OFFICER STANDARDS  
AND TRAINING BOARD**

**BCI CONFERENCE ROOM/CONFERENCE CALL  
BISMARCK, NORTH DAKOTA  
October 5, 2016**

**Members Present**

John Klug  
Sarah Warner  
Tom Falck  
Scott Thorsteinson  
Paul Lies  
Lyn James  
Chad Kaiser  
Mike Reitan

**Members Absent**

Dan Haugen

**Guests**

Keith Schroeder  
Nick Holter  
Matt Bunk  
Art Walgren – via phone

**Legal Counsel**

Mike Mahoney

**Administrative Staff**

Duane Stanley  
Monica Sebastian

The meeting was called to order by Chairman John Klug at 1:30 p.m. The roll was taken. All members were present except Dan Haugen. Paul Lies, Scott Thorsteinson, Mike Reitan, Chad Kaiser, and Lyn James were present through conference call.

It should be noted the audio recording was not activated until 1:34 p.m.

**General License Review**

The Devils Lake Police Department hired Nickolas Holter who is a graduate of the Lake Region Basic Academy. Upon conducting a criminal history background check on Mr. Holter, Mr. Holters check showed several misdemeanor convictions specifically a drug paraphernalia conviction from 2002. According to the POST Board Criminal History Guidelines for licensure, any drug related conviction regardless of any deferred imposition of sentence or post-conviction reduction needs to go in front of the Board for review. Mr. Holter was present and answered questions from board members regarding these incidents.

## **Motion**

Mike Reitan made a motion to grant Mr. Holter's general license. Scott Thorsteinson seconded the motion. All in favor, motion carried.

## **Limited License Review**

The Minot Police Department hired Matthew Bunk. Upon conducting a criminal history background check on Mr. Bunk, Mr. Bunk's background check showed a conviction for Possession of Dangerous Drugs in 1999 out of the state of Montana. Once again according to the POST Board Criminal History Guidelines for licensure, any drug related conviction regardless of any deferred imposition of sentence or post-conviction reduction needs to go in front of the Board for review. Chairman Klug provided the initial overview of the situation. Mr. Bunk was present and answered questions from board members surrounding this incident.

## **Motion**

Scott Thorsteinson made a motion to grant Mr. Bunk's limited license. Chad Kaiser seconded the motion. All in favor, motion carried.

## **Partial Waiver of Basic Training**

The Watford City Police Department hired Shawn Doble, who has twenty-five years of law enforcement experience but has not worked for an agency since March of 2013.

The POST Board rules state: "An individual with peace officer experience who has been employed as a certified or licensed peace officer in another state or with a federal law enforcement agency may only qualify for a partial waiver of the basic full-time peace officer training course if it has been less than three years since the individual has been employed as a peace officer in another state or with a federal law enforcement agency."

Chief Art Walgren joined the meeting via phone and provided some history and also asked board members questions in regards to the current administrative rule.

## **Motion**

Chad Kaiser made a motion to deny the partial waiver of basic training for Mr. Doble. Paul Lies seconded the motion. All in favor, motion carried.

Chairman John Klug explained to the Board that the next item on the agenda was to be discussed in executive session. Chairman Klug provided the authority for going into executive session by citing N.D.C.C. § 44-04-19.1 and 44-04-19.2. Sarah Warner made a motion to move to executive session. Chad Kaiser seconded the motion. All in favor, motion carried. Present at the executive session were Mike Reitan, Chad Kaiser, Sarah Warner, Tom Falck, Paul Lies, John Klug, Scott Thorsteinson, Lyn James, Mike

Mahoney, Duane Stanley, Monica Sebastian. Executive Secretary Duane Stanley confirmed with Board members calling in that there were no other individuals present in their respective locations that could hear the executive session.

**EXECUTIVE SESSION BEGINS AT 2:00 p.m.**

Lyn James left the meeting at 2:15 p.m.

**EXECUTIVE SESSION ENDS AT 2:18 p.m.**

Sarah Warner made a motion to adjourn the meeting. Chad Kaiser seconded the motion. All in favor, meeting adjourned.