



PART-TIME PEACE OFFICER APPLICATION FOR LICENSE

PEACE OFFICER STANDARDS AND TRAINING BOARD

PFN11 (03/18)

Name (Last, First, Middle)		Peace Officer License or Social Security Number	
Address	City	State	ZIP Code
Department Name			

Part-Time License: Issued to persons who have met all licensing and training requirements for the part-time license. Initial license will be valid for one (1), two (2), or three (3) years depending on last name. Subsequent license is valid for three (3) years.

The following information is requested to update individual officer records:

Education Level:	Code Number
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|---------------------------------|---------------------------|--|
| 01 GED | 09 Doctorate Degree (PhD) | 17 Five of More Years College |
| 02 Associate of Arts (AA) | 10 No High School | 18 One Year Graduate School |
| 03 Bachelor of Arts (BA) | 11 Some High School | 19 Two Years Graduate School |
| 04 Bachelor of Science (BS) | 12 High School Graduate | 20 Three or More Years Graduate School |
| 05 BA or BS in Criminal Justice | 13 One Year College | 21 Post Graduate School |
| 06 Master of Arts (MA) | 14 Two Year College | 22 Law Degree |
| 07 Master of Science (MS) | 15 Three Year College | 23 Voc Ed Program Certificate |
| 08 MA or MS in Criminal Justice | 16 Four Year College | |

Text

Classification:	Code Number
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- | | | |
|-----------------------------|-------------------------|-------------|
| 01 Deputy | 05 Game Warden | 09 Inactive |
| 02 Police Officer | 06 Ranger | 10 Other |
| 03 Trooper | 07 Special Agent | |
| 04 Parole/Probation Officer | 08 Correctional Officer | |

Position/Rank:	Code Number
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|----------------------|----------------------|---------------|------------------------------|
| 01 Sheriff | 04 Investigator (SO) | 08 Captain | 12 Chief Agent |
| 02 Chief Deputy (SO) | 05 Director | 09 Lieutenant | 13 Detective (PD) |
| 03 Chief of Police | 06 Colonel | 10 Sergeant | 14 Supervisory Special Agent |
| 04 Deputy Chief (PD) | 07 Major | 11 Corporal | 15 Other |

LICENSE FEE

Initial License: Issued for a one, two, or three three-year period depending on last name. Initial license fee regardless of license period is \$45.

- License Renewal Fee: \$45.00 for a three year period
 Late Renewal Fee: \$100.00 up to 30 days
 Late Renewal Fee: \$250.00 31 days to 365 days
 Reinstatement Fee: \$500.00

PLEASE MAKE CHECKS PAYABLE TO: POST Board

Mail to: POST Board
 PO Box 1054
 Bismarck ND 58502-1054

Signature	Date	Amount
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All new applicants for license must meet the minimum license requirements listed below.
The applicant must review and acknowledge each minimum requirement.

Minimum License Requirements	Applicants Initials
I am a United States citizen, or in resident alien status, as defined by the United States citizenship and immigration services laws and regulations.	
I am a high school graduate or have a general education development (GED) certificate.	
I have not plead guilty to, plead nolo contendere to, or have been found guilty, in any state or federal course, of a felony offense.	
I have not plead guilty to, plead nolo contendere to, or have been convicted in any state or federal court of an offense involving moral turpitude, an offense involving domestic violence or violation of a domestic violence restraining order, an offense involving child abuse or neglect, an offense involving firearms under North Dakota Century Code title 12.1 or 62.1 or any other criminal offense the board determines has a direct bearing on the applicant's ability to serve as a peace officer.	
I am not prohibited from using or possessing a firearm under state or federal law.	
I have a valid driver's license.	
I have undergone a criminal history background investigation by the employing agency and have fingerprint clearance from the North Dakota Bureau of Criminal Investigation and the United State Department of Justice Federal Bureau of Investigation.	
I have passed a medical examination and psychological examination. The psychological examination was administered by a board approved psychological provider.	
I am employed as a full time peace officer by an agency, or for a part time peace officer license, employed or appointed by an agency.	
I am not prohibited from access to National Crime Information Center (NCIC) or Criminal Justice Information Sharing (CJIS) databases.	
I have not been dishonorably discharged or administratively discharged from the United States military service for conduct that would be in violation of the Peace Officer Code of Conduct.	
I will submit all required documentation and application materials to the board no less than five days prior to attendance of any required basic Peace Officer training course.	

Applicants Signature	Date
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