

SIDEARM QUALIFICATION/SIDEARM QUALIFICATION WAIVER REQUEST

PEACE OFFICER STANDARDS AND TRAINING BOARD

PFN 10a and 10b

INSTRUCTIONS

The Sidearm Qualification form (PFN10a) is to be used by certified weapons or sidearm qualification instructors whenever conducting a certified shooting course for peace officers.

Specific instructions for completing this form are as follows:

Name of Certified Shooting Course

Print the name of the shooting course used. Please ensure that the name of the course is the same name as approved by the POST Board. This name can be found on the letter from the Board approving the course.

Examples: BPD-10, GFPD 1, P&P 4

Location of Training

Print the name and/or location of the range facility that the course was conducted at.

Examples: Penitentiary Range, Bismarck; Devils Lake PD Range, Dickinson Indoor Range

Instructor Name & Instructor Number

The POST certified weapons or sidearm qualification instructor's name and instructor number should be printed in this section.

Telephone Number

The certified weapons or sidearm qualification instructor should place the phone number to be contacted at in this area. This number will be used to contact the instructor if there are any questions on the information provided on the form.

Officer Name

The name(s) of the peace officers shooting on the certified course should be printed in this area. It is preferred that the names be printed last name first, first name, then the middle initial.

Peace Officer License Number

The four digit peace officer license number for each officer should be placed in this area. If the officer does not know their license number, it is printed on the front of their license card. If the license number can not be determined, the social security number of the officer must then be used.

Agency

The name of the parent agency for the peace officers shooting the course should be printed in this area.

WEAPON MODEL

Pistol

The model name/number of the pistol being used to shoot the course should be printed in this area. Examples: Glock 23C, S&W 4506, Beretta 96

Revolver

The model name/number of the revolver being used to shoot the course should be printed in this area. Examples: S&W 686, Colt Python

Barrel Length

If the weapon used to shoot the course is a revolver, the length of the barrel in inches should be printed in this area. There is no need to list the length of the barrel for a pistol.

Cal.

The caliber of the ammunition being fired from the weapon should be listed in this area.

Qualify Date

The actual date that the officers fired the shooting course should be listed in this area. It is permissible to include multiple officers on the same form even if they fired the course on different days.

Scored 70% or More

The certified weapons or sidearm qualification instructor should print the word "Yes" in this area if the officer attained a score of 70% or more on the course of fire. The instructor should place the word "No" if the officer failed to attain a score of at least 70%.

Recommend Certification

The certified weapons or sidearm qualification instructor should print the word "Yes" in this area if it is the instructor's opinion that the officer demonstrated proper weapons handling and safety to receive sidearm qualification from the POST Board. The instructor should place the word "No" if it is the instructor's opinion that the officer should not receive sidearm qualification from the POST Board.

Note: If an officer scores less than 70% on their qualification shoot, their name still needs to be listed on the Sidearm Qualification Form and the Recommend Certification column should be marked "no".

Signature of Certified Weapons Instructor

The certified weapons or sidearm qualification instructor should place their signature on this line.

Date

The certified weapons or sidearm qualification instructor should place the date that the form is completed on this line.

Note: A copy of this completed form should be retained for the instructor's or agency's records. The original form must be sent within 30 days from the date recorded in the "Qualify Date" section of this form to:

POST Board
PO Box 1054
Bismarck, ND 58502-1054

SIDEARM QUALIFICATION WAIVER REQUEST
PEACE OFFICER STANDARDS AND TRAINING BOARD
PFN 10b

INSTRUCTIONS

The Sidearm Qualification Waiver Request form (PFN 10b) is to be used by licensed peace officers who will not use or are not authorized to carry a firearm in the course of their official duties.

Specific instructions for completing this form are as follows:

Name

The name of the employed peace officer should be printed in this area.

Peace Officer License Number

The officer's four digit peace officer license number should be placed in this area. If the license number cannot be determined, the social security number of the officer must be used.

Note: If an officer is granted a waiver from the sidearm qualification requirements, the officer may not carry a sidearm until once again meeting the qualification requirements. The waiver, if granted, is only good for the calendar year of the request. A new request for a waiver must be completed each calendar year if necessary. If an officer has not met the qualification requirements for more than a two year period, the written sidearm test will be needed in order to carry a sidearm again.

Agency Administrator Signature

Only the administrator of the agency may sign this form. The Chief, Sheriff or the Director should sign on the proper line.

Date

The date the form is signed must be placed in this section.

Agency Name

The name of the agency submitting this form should be printed in this area.

A copy of this form should be retained by the agency. The original should be sent to:

POST Board
PO Box 1054
Bismarck ND 58502-1054



Peace Officer Standards and Training Board
SIDEARM QUALIFICATION
 PFN 10a

NAME OF CERTIFIED SHOOTING COURSE		LOCATION OF TRAINING	INSTRUCTOR NAME & NUMBER				TELEPHONE #		
OFFICER NAME	PEACE OFFICER LICENSE #	AGENCY	WEAPON MODEL				QUALIFY DATE	SCORED 70% OR MORE	RECOMMEND CERTIFICATION
			PISTOL	REVOLVER	BARREL LENGTH	CAL.			

SEND WITHIN 30 DAYS OF QUALIFICATION DATE TO:

POST Board
 PO Box 1054
 Bismarck ND 58502-1054

 Signature of Certified Weapons Instructor

 Date



Peace Officer Standards and Training Board
SIDEARM QUALIFICATION WAIVER REQUEST
PFN 10b

We request the POST Board to grant a waiver of the sidearm qualification requirements for the current year to the following peace officers employed by this agency. These officers are not authorized to carry and will not use a firearm in the course of their official duties until such time as they qualify.

Officer Name	Peace Officer License #
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____

Signature of Department Administrator

Date

Agency Name