

**SPECIAL MEETING MINUTES OF THE
PEACE OFFICER STANDARDS
AND TRAINING BOARD**

**TEAMS MEETING
BISMARCK, NORTH DAKOTA**

March 17, 2023

Members Present

Jason Ziegler
Dan Haugen
Joe Cianni
Erik Dietrich
Steve Armstrong
Jesse Jahner
Roger Hutchinson

Members Absent

Lyn James

Guests

Legal Counsel

Mike Mahoney

Administrative Staff

Duane Stanley
Monica Sebastian

Chairman Dan Haugen called the meeting to order at 10:00 a.m. Duane Stanley took the roll. All members were present except Lyn James.

Basic Academy Waiver

Patrick Thorsteinson was originally scheduled for the January 30, 2023, academy. The LETA had to push the academy start date back to March 20, 2023, due to an extensive remodeling project. Thorsteinson had a trip scheduled with his father to Iceland that he could not cancel that conflicted with the new start date of the academy. Richland County is asking if Thorsteinson can attend the June 5, 2023, academy.

Motion

Jason Ziegler made a motion to approve the waiver that Patrick Thorsteinson attend the June 5, 2023, academy. Erik Dietrich seconded the motion. All in favor, motion carried.

Instructor Certification Expiration Process

There were questions regarding the process for instructor certification when they expire and the process for the renewals of those certifications whether it be for MOI or Weapons certification.

Motion

Erik Dietrich made a motion if the individuals general police subjects instructor certification (MOI) expires at the end of the year, in order to renew the general police subject's instructor certification, the LETA MOI refresher needs to be taken prior to the expiration date. If the individual's weapons instructor certification expires at the end of the year, the LETA weapons refresher needs to be taken. If the individual is a police subjects and a weapons instructor, both the LETA MOI refresher, and the LETA weapons refresher need to be taken prior to the expiration date. Jesse Jahner seconded the motion. All in favor, motion carried.

Motion

Steve Armstrong made a motion if the individuals instructor certification or weapons certification expire, the board will grant a six-month extension to take the MOI long course to get their police subjects instructor certification back. If the individual is also a weapons instructor, they need to take both the MOI long course and the one-hour LETA weapons instructor refresher course. If after expiration, and the six-month extension is expired, the individual will need to take the entire MOI course again. If the individual is a weapons instructor, the individual will need to take the entire weapons instructor course again. If the individual was certified both as a police subjects instructor and weapons instructor and they failed to renew their certification within the 6 month grace period, they will need to take both instructor courses again. Roger Hutchinson seconded the motion. All in favor, motion carried.

Jason Ziegler left the meeting at 10:28 a.m.

There was discussion about the fact that in the current administrative rule, a \$100.00 late instructor fee will be assessed if the renewal is after the initial expiration date of the certification.

Chairman Haugen adjourned the meeting at 10:29 a.m.