



PART-TIME PEACE OFFICER APPLICATION FOR LICENSE (PFN11)

POST BOARD PEACE OFFICER STANDARDS AND TRAINING (POST) BOARD

SFN 62312 (05/23)

Name (Last, First, Middle)		Peace Officer License or Social Security Number	
Address	City	State	ZIP Code
Department Name			

Part-Time License: Issued to persons who have met all licensing and training requirements for the part-time license. Initial license will be valid for one (1), two (2), or three (3) years depending on last name. Subsequent license is valid for three (3) years.

The following information is requested to update individual officer records.

Education Level	Code Number	
01 GED	09 Doctorate Degree (PhD)	17 Five of More Years College
02 Associate of Arts (AA)	10 No High School	18 One Year Graduate School
03 Bachelor of Arts (BA)	11 Some High School	19 Two Years Graduate School
04 Bachelor of Science (BS)	12 High School Graduate	20 Three or More Years Graduate School
05 BA or BS in Criminal Justice	13 One Year College	21 Post Graduate School
06 Master of Arts (MA)	14 Two Year College	22 Law Degree
07 Master of Science (MS)	15 Three Year College	23 Voc Ed Program Certificate
08 MA or MS in Criminal Justice	16 Four Year College	

Classification	Code Number	
01 Deputy	05 Game Warden	09 Inactive
02 Police Officer	06 Ranger	10 Other
03 Trooper	07 Special Agent	
04 Parole/Probation Officer	08 Correctional Officer	

Position/Rank	Code Number		
01 Sheriff	04 Investigator (SO)	08 Captain	12 Chief Agent
02 Chief Deputy (SO)	05 Director	09 Lieutenant	13 Detective (PD)
03 Chief of Police	06 Colonel	10 Sergeant	14 Supervisory Special Agent
04 Deputy Chief (PD)	07 Major	11 Corporal	15 Other

LICENSE FEE

Initial License: Issued for a one, two, or three three-year period depending on last name. Initial license fee regardless of license period is \$45.

- License Renewal Fee: \$ 45.00 (for a three year period)
- Late Renewal Fee: \$100.00 (up to 30 days)
- Late Renewal Fee: \$250.00 (31 days to 365 days)
- Reinstatement Fee: \$500.00

MAKE CHECKS PAYABLE TO: POST Board

Mail to:

POST Board
 PO Box 1054
 Bismarck ND 58502-1054

Applicants Signature (typed name is the legal equivalent of a handwritten signature)	Date	Amount
--	------	--------

Your social security number is requested by the North Dakota Peace Officer Standards and Training Board to complete the licensing application process under NDCC § 12-63-06. Disclosure of your social security number is voluntary. However, not providing this information may result in a delay in processing your license application and correct individual identification.

All new applicants for license must meet the minimum license requirements listed below.
The applicant must review and acknowledge each minimum requirement.

Minimum License Requirements	Applicants Initials
I am a United States citizen, or in resident alien status, as defined by the United States citizenship and immigration services laws and regulations.	
I am a high school graduate or have a general education development (GED) certificate.	
I have not plead guilty to, plead nolo contendere to, or have been found guilty, in any state or federal course, of a felony offense.	
I have not plead guilty to, plead nolo contendere to, or have been convicted in any state or federal court of an offense involving moral turpitude, an offense involving domestic violence or violation of a domestic violence restraining order, an offense involving child abuse or neglect, an offense involving firearms under North Dakota Century Code title 12.1 or 62.1 or any other criminal offense the board determines has a direct bearing on the applicant's ability to serve as a peace officer.	
I am not prohibited from using or possessing a firearm under state or federal law.	
I have a valid driver's license.	
I have undergone a criminal history background investigation by the employing agency and have fingerprint clearance from the North Dakota Bureau of Criminal Investigation and the United State Department of Justice Federal Bureau of Investigation.	
I have passed a medical examination and psychological examination. The psychological examination was administered by a board approved psychological provider.	
I am employed as a full time peace officer by an agency, or for a part time peace officer license, employed or appointed by an agency.	
I am not prohibited from access to National Crime Information Center (NCIC) or Criminal Justice Information Sharing (CJIS) databases.	
I have not been dishonorably discharged or administratively discharged from the United States military service for conduct that would be in violation of the Peace Officer Code of Conduct.	
I will submit all required documentation and application materials to the board no less than five days prior to attendance of any required basic Peace Officer training course.	
Applicants Signature	Date